

London IBT (LIBT) Student ID: _____

Are you taking an IPC English course at Brunel International prior to enrolling at LIBT? Yes No

▪ **Please print clearly and return completed form via fax, email or airmail to London IBT Ltd (LIBT) (as per contact details on next page)**

PERSONAL DETAILS

1. Family Name (*Surname*): _____
2. Other/Given Names: _____
3. Nationality: _____
4. Gender (*please tick*): M F
5. Date of Birth: ____/____/____
6. Home Address (**NOT** agent address): _____
_____ Country _____
7. Telephone: _____
8. Email Address (student NOT agent): _____
9. Name of LIBT Course Offered: _____
10. Arrival Date: _____
11. Will you progress to Undergraduate (Certificate or Diploma) or Postgraduate (Pre-Masters) level at Brunel on completion of London IBT Ltd (LIBT) course? Y N
12. Agent name and location: _____

ACCOMMODATION PREFERENCE

13. **Please tick ONE box**
 - I would like London IBT Ltd (LIBT) to arrange on campus accommodation. (*Go to Number 14*)
 - I will be arranging my own off campus accommodation. (*Go to Number 17*)
14. **Please NUMBER accommodation order of preference (1 = 1st choice, 2 = 2nd choice, etc.)**
 - Brunel University Uxbridge Campus
 - Homestay

If you have requested accommodation in the University Residences at Brunel University you will be required to pay a £200 deposit before arrival to secure your offer of a place. **Please make this payment payable to Brunel University.**

Please note that the accommodation deposit is only refundable if 7 days or more notice is given prior to tenancy commencement. Please refer to page 3 of this form for tenancy commencement dates.

Please indicate which type of room is your first choice. If we cannot offer you your first choice you will be offered an alternative type of room subject to availability:

- Standard Room – from £75.04 per week (*washbasin, and share bathroom facilities*)
(Room fees may be subject to increase in September 2007)
- En Suite Room – from £87.01 per week (*toilet, washbasin and either bath or shower*)
(Room fees may be subject to increase in September 2007)

Please note room prices vary depending on the Hall you are allocated. Further details of Hall prices can be found at: <http://www.brunel.ac.uk/life/accommodation/residences>

15. Have you any special requests? (*please state*) _____

16. Do you have a severe medical impairment? Y N

If Yes please give details: _____

Please read the following information and sign to confirm you understand these conditions:

- **Students commencing in an IPC English course prior to their LIBT programme will need to arrange their accommodation directly with the IPC Admissions Officer. On-campus accommodation allocations will be made from the commencement of the LIBT component of the programme.**
- **London IBT Ltd (LIBT) will make every effort to accommodate students, however due to high demand no guarantee can be made for this accommodation. Students not allocated University Residences will be contacted by London IBT Ltd (LIBT). London IBT Ltd (LIBT) will advise these students on finding alternative accommodation.**
- **Please note that the accommodation deposit is only refundable if 7 days or more notice is given prior to tenancy commencement. Please refer to page 3 of this form for tenancy commencement dates. No deposit will be refunded without 7 days notice even in the case of visa rejections.**
- **Due to the limited number of rooms available at Brunel, priority will be given to students who have returned the completed Accommodation Request Form and paid BOTH the London IBT Ltd (LIBT) tuition fee AND the accommodation deposit.**
- **In order to confirm accommodation in the University, students must return this form when accepting their offer to study with London IBT Ltd (LIBT) (payment of tuition fees). You will also need to send a separate bankers draft for £200 payable to Brunel University to apply for on-campus accommodation. This deposit will be returned if we cannot offer you University. ACCOMMODATION WILL ONLY BE AVAILABLE ONE WEEK PRIOR TO COMMENCEMENT.**
- **If you are arranging your own accommodation please let London IBT Ltd (LIBT) know where you will be staying as soon as you have the details.**

17. I declare the information provided above to be correct and abide by the conditions of London IBT Ltd (LIBT).

Student Signature: _____

Date: ____/____/____

London IBT Ltd
Brunel University, Kingston Lane,
Uxbridge, Middlesex
UB8 3PH, United Kingdom

Telephone +44 (0) 1895 265540
Fax +44 (0) 01895 269704
Email Clare.Coster@brunel.ac.uk
Website www.libt.uk.com

Office use only:		
LIBT:	Accommodation deposit paid to:	LIBT <input type="checkbox"/> Brunel University <input type="checkbox"/>
	Payment method:	Cheque <input type="checkbox"/> Transfer <input type="checkbox"/> Cash <input type="checkbox"/>
	Administrator signature: _____	Date: _____
A/O:	Guest No. _____	Receipt No. _____
	Allocation _____	Date. _____

ON-CAMPUS ACCOMMODATION

Tenancy Commencement dates 2006 / 2007

2006	Last day to request refund of deposit	Date accommodation available	Study Programme commences
Semester 2 (UG) (May)	<i>Monday 8 May</i>	Monday 15 May	Monday 22 May
Pre-Masters (June)	<i>Monday 5 June</i>	Monday 12 June	Monday 19 June
Semester 3 (September)	<i>Monday 28 August</i>	Monday 4 September	Monday 11 September

2007	Last day to request refund of deposit	Date accommodation available	Study Programme commences
Semester 1 (January)	<i>Monday 15 January</i>	Monday 22 January	Monday 29 January
Semester 2 (UG) (May)	<i>Monday 7 May</i>	Monday 14 May	Monday 21 May
Pre-Masters (June)	<i>Monday 4 June</i>	Monday 11 June	Monday 18 June
Semester 3 (September)	<i>Monday 27 August</i>	Monday 3 September	Monday 10 September